

CROWN BEVERAGES LIMITED

1. JOB TITLE: TECHNICAL OPERATOR

DEPARTMENT: OPERATIONS

PURPOSE	KEY OUTPUTS / NEED TO DO	NEED TO KNOW	NEED TO BE
<p>To operate the production line in conformance to quality, safety and production plan of the Company.</p> <p>CONTEXT</p> <p>Crown Beverages Ltd operates in an extremely dynamic and competitive environment, where there is need for efficiency, value for money, compliance, quality and safety.</p> <p>It is, therefore, crucial that the Company maintains high standards of efficiency,</p>	<p>1. Machine Operation:</p> <ul style="list-style-type: none"> • . Inspect and prepare the machines before production, making sure that they are in working order and that they perform to the required specifications. • Replace worn-out parts and produce an initial test batch of products to measure quality. • Run the machines and observe them during production, if problems are detected, stop the processes and make minor repairs and refer major problems to the Engineers. • Regularly monitor the process of oiling and greasing the machine. • Carry out routine checks on machine operations and recommend improvements. <p>2. Maintenance:</p> <ul style="list-style-type: none"> • Maintain and repair the equipment used. • Identify arising problems and carry out trouble- 	<p>QUALIFICATIONS:</p> <p>Diploma in Engineering</p> <p>EXPERIENCE:</p> <ul style="list-style-type: none"> • One year's relevant experience <p>SKILLS/ KNOWLEDGE:</p> <ul style="list-style-type: none"> • Communication and interpersonal skills • Computer 	<ul style="list-style-type: none"> • Result oriented • Time conscious • Computer literate

<p>safety and, productivity.</p> <p>This job operates within the statutory requirements and established CBL operational policies and procedures.</p>	<p>shooting without delay.</p> <ul style="list-style-type: none"> • Inspect equipment to identify any replacements, malfunctions and repairs. • Participate in preventive and overhaul maintenance. • Participate in parts replacements and cleaning whenever necessary. • Record and requisition all spares of machines required on time <p>3. Quality Production:</p> <ul style="list-style-type: none"> • Meet the quality mandates of the company in order to achieve quality production. <p>4. Cleaning:</p> <ul style="list-style-type: none"> • Carry out daily surface cleaning. • Implement machine sanitization. <p>5. Documentation and Accountability:</p> <ul style="list-style-type: none"> • Make daily shift reports. • Complete daily material and product usage records. • Carry out monthly/regular stocktaking. • Update and file all the relevant documentation. 	<p>literacy</p> <ul style="list-style-type: none"> • Analytical skills • Flexible and willing to work for long hours • Record keeping 	
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	<p>6. Training:</p> <ul style="list-style-type: none"> • Participate in training of new staff and interns. <p>7. Health and Safety:</p> <ul style="list-style-type: none"> • Adhere to the health, safety and environmental protection guidelines and actively participate in training events. • Identify and report unsafe operations to the Production Shift Manager /Supervisor immediately. • Wear appropriate PPE at all times. 		
<p>DIMENSIONS:</p>	<p>RELATIONSHIPS:</p> <ul style="list-style-type: none"> • Reports to Production Shift Manager • Interacts with all employees in the Operations Department • Procurement and stores department • Quality assurance and food safety department <p>DECISION-MAKING AUTHORITY:</p> <ul style="list-style-type: none"> • Under the supervision by the Production Shift Manager and the guidance of the approved 		

	<p>company operational policies and regulations.</p> <p>KEY PERFORMANCE INDICATORS:</p> <ol style="list-style-type: none"> 1. Achievement of production KPIs 2. Accurate records and accountability of used materials 3. Ensure machinery availability 4. Quality standards compliance 		
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SUPERVISOR'S NAME:
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SIGNATURE: **DATE:**

JOB HOLDER'S NAME:
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SIGNATURE: **DATE:**

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